



**LYNWOOD**  
STRATEGIES

**ENTITY 39 TRANSITION  
FACILITATOR'S REPORT**

February 27, 2022



## INTRODUCTION

The transition to Entity 39 is well underway! This entity will bring together the Village of Port Elgin, the LSD of Baie-Verte, the LSD of Bayfield, the LSD of Botsford, the LSD of Cape Tormentine, the LSD of Westmorland, and the LSD of Murray Corner.

The first step in the process was to establish two advisory committees, one comprising of elected officials and representatives from the local service districts that are coming part of the new entity. The second committee is made of of appropriate staff from the existing municipality to work on establishing the administrative foundation of the new entity.

The members of the Elected Officials Advisory Committee are:

- Village of Port Elgin - Mayor Jason Stokes
- Village of Port Elgin - Janice Legere
- Baie-Verte LSD - Gerry Chapman
- Baie-Verte LSD - TBD
- Bayfield LSD - Don Oulton
- Bayfield LSD - TBD
- Botsford LSD - Ralph (Randy) Trenholm
- Botsford LSD - TBD
- Cape Tormentine LSD - Carolyn Allen
- Cape Tormentine LSD - TBD
- Westmorland LSD - Jennifer Abbott
- Westmorland LSD - TBD
- Murray Corner LSD - Racheal LeBlanc
- Murray Corner LSD - TBD

The role of this advisory committee is to be the voice of the council/committee/community they represent. This role also involves communicating the decisions made at the advisory committee back to the same council/committee/community.

The role of the Transition Facilitator is to act as the representative of the new council and administration of Entity 39 and work with the designated representatives of the communities that will become part of the new entity.

It is the expressed desire that the advisory committee operate on a consensus basis. In the unlikely event that the advisory committee is unable to achieve consensus on decisions that must be made, it will fall to the Transition Facilitator to make the decision so that the process can continue to move forward.

## COUNCIL COMPOSITION & STRUCTURE

The first major decision that needed to be made by the advisory committee was to establish the appropriate council composition and structure. This included the size of the new council, a decision on ward or at-large representation, and if wards were chosen, how would they be determined.

The consensus decision from the advisory committee was as follows:

- Mayor – 1 (Elected at large)
- Four (4) councillors (Elected at large)
- Boundaries to be divided equally by population. Some consideration to large clusters in Port Elgin, Baie-Verte, Botsford and Murray Corner.

This would mean that the total council size would be four (4) councillors, plus a mayor.

The Local Governance Reform Team at the Department of Environment and Local Government is in the process of developing a ward map for the Advisory Committee's consideration. We expect to have this map in the coming week.

The advisory committee will have an opportunity to review with their respective councils/committees/communities before a final decision is made.

We are targeting finalizing the details by March 11, 2022 with an absolute drop-dead date of March 31, 2022 if necessary.

## NEXT STEPS

Below is a list of upcoming milestones and deadlines related to Entity 39.

We are working on an engagement plan to ensure the community has an opportunity to share their ideas and thoughts on the name for Entity 39, more details will follow.

- Sub-unit structure (taxation areas) to SNB April 11
- Submit new local government type May 6
- Submit new local government name May 16
- Begin budget analysis and preparation May 2022